

## Declaration for attendees of an obligatory school tour or further education

Referring to Hamburg Culture and Tourism Tax Law (§ 1 Abs. 1 Satz 5 Hamburgisches Kultur- und Tourismustaxengesetz HmbKTTG)  
and „Merkblatt zu den häufig gestellten Fragen zur Erhebung der Kultur- und Tourismustaxe in Hamburg“

Surname, name		Date of birth
Address (street, postal code, town)		
Name of school / training facilities		
Issue of education	Number of group members	Hotel reference number (completed by hotel)

I am a student/teacher/group leader and I hereby confirm that our overnight stay in Hamburg from \_\_\_\_\_ until \_\_\_\_\_ is part of an obligatory school tour or within a further educational event.

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(signature of overnight guest)

### Note on data protection

Submitting this self-declaration to the accommodation establishment is voluntary and serves the exclusive purpose of ascertaining tax obligations in accordance with the Hamburg Culture and Tourism Tax Law (HmbKTTG). The collected data shall be forwarded to the Free and Hanseatic City of Hamburg, Revenue Office for Transaction Tax and Property. If this procedure is not agreed to, the culture and tourism tax shall be levied unless the professional or business-related reasons for making an overnight stay essential are otherwise provided. Upon issuing this confirmation, the signatory consents to the data being processed and used as mentioned above.

### Further notes

Overnight accommodation for professional or business-related reasons is deemed essential if the professional or business-related activity in Hamburg cannot be reasonably carried out otherwise.

The tax administration of the Free and Hanseatic City of Hamburg is entitled to verify confirmations. In the event of an incorrect or falsified confirmation, the guest may be held liable for any unpaid tax. Issuing an incorrect confirmation may be pursued as an administrative or criminal offence.

In case of a group reservation each name of all group members can be seen on the attached rooming list.